



Whitney Young Health WIC Program Nondiscrimination Statement

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
- Fax: (202) 690-7442; or
- Email: program.intake@usda.gov

This institution is an equal opportunity provider. For other complaints, contact:

- Mail: WIC Program Director, NYSDOH, Riverview Center, Room 650, 150 Broadway, Albany, NY 12204; or
- Phone: The Growing up Healthy Hotline at 1-800-522-5006; or
- Email: NYSWIC@health.ny.gov

Filing Complaints

- All discrimination complaints must be filed within 180 days of the alleged discriminatory action.
- The USDA Civil Rights Complaint Form (or a letter containing the same information as the form) must be submitted to the fax, email, or mailing information provided in the USDA nondiscrimination statement.
- All other complaints must be sent to the email, phone, or mailing information provided in the other complaints section of the nondiscrimination statement. If the complaint is deemed to be a protected basis under the USDA nondiscrimination statement, it will be forwarded to the USDA for review within five days.
- Complaint information must be completed and signed in order to avoid a processing delay.